

**WITHOUT WALLS PARTNERSHIP**

**Meeting: 21 May 2012, 4.00pm – 6.00pm**

**At: The Marriott Room, York Explore, Library Square**

- |                                       |   |   |                  |
|---------------------------------------|---|---|------------------|
| 16:00                                 | 1 | Welcome and apologies   |                  |
| 16:05                                 | 2 | Minutes of the last meeting and matters arising   | JA               |
| <b>MAJOR STRATEGIC DISCUSSIONS:</b>   |   |   |                  |
| 16:10                                 | 3 | Fairness Commission update on Phase 2<br><i>Verbal update and discussion</i>  | John<br>Kennedy  |
| 16:30                                 | 4 | Health and Wellbeing Strategy<br><i>Paper attached</i>  | Sally Burns      |
| <b>PROGRESS AGAINST THE CITY PLAN</b> |   |   |                  |
| 16:45                                 | 5 | <ul style="list-style-type: none"><li>• Sustainability and Fairness Impact Assessment Tool</li><li>• City Action Plan – Delivery Tracker</li><li>• Performance Monitoring</li></ul><br><i>Part Papers attached – Tracker and PM paper to follow</i> | SH               |
| 17:15                                 | 6 | Genius Innovation Platform<br><i>Presentation and discussion</i>  | Heather<br>Niven |
| 17:35                                 | 7 | Financial Inclusion Strategy<br><i>Presentation and discussion</i>  | Julie<br>Gunnell |
| 17:50                                 | 8 | Policy update<br><i>Paper attached</i>  | JA               |
| 17:55                                 | 9 | AOB   |                  |
| 18:00                                 |   | Close   |                  |

## **Agenda Item 1**

### **Welcome and Apologies**

1. No apologies have been received.

## **Agenda Item 2**

### **Minutes**

2. Minutes of the meeting held on 8 February are attached; Partners are asked to approve them.

### **Matters Arising**

3. Partners received a presentation on the draft Economic Strategy at the last meeting and were informed that consultation on the draft would close by the end of February. Proposals for revision of the strategy have been developed and these will be discussed by the York Economic Partnership on 16 May. Peter Kay will provide verbal feedback on the outcome of these discussions at the Partnership meeting.



## WITHOUT WALLS PARTNERSHIP Minutes

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**DATE** 8 Feb 2012

**VENUE** Marriott Room, York Explore, Library Square

**PRESENT Board Members:**

Cllr. James Alexander – City of York Council - Chair  
Pete Dwyer – Director, Learning, Culture and Children  
Kersten England, Chief Executive, CYC  
Jill Gibson, External Relations Manager – Jobcentre Plus  
Cllr. Ian Gillies – City of York Council  
Angela Harrison, Chief Exec. – York Council for Vol. Service  
Nigel Hutchinson- Chief Fire Officer, North Yorks Fire Service  
Peter Kay – Chair, Economic Development Partnership  
Deputy Chief Constable Tim Madgwick- North Yorks. Police  
Colin Mellors, University of York & Higher York  
Fred Ring – York Racial Equality Network  
Cllr Carol Runciman – City of York Council  
Rita Sanderson – Inclusive York Forum Representative  
Mike Slater, Chair York Environment Partnership  
Aubrey Smith, Safer Neighbourhood Commander - NYP  
Dianne Willcocks – Chair, York@Large  
Gary Williamson – Chief Executive, LYNYCC

**In attendance:**

Jane Collingwood – Strategy, Partnerships & Planning Officer  
Katie Stewart – Head of Economic Development, CYC  
Roger Ranson – AD Economic Development

**Secretariat:**

Stewart Halliday – Head of Strategy, Partnerships and Comms  
Denise Simms, Strategy, Partnerships & Planning Officer

**APOLOGIES:**

Jayne Brown, Chief Executive – NHS North Yorkshire and York  
Brian Cantor, Vice Chancellor - University of York  
Sir Ron Cooke – Vice Chair  
Grahame Maxwell - Chief Constable - North Yorks. Police  
Sue Metcalfe – Chair, YorOK  
Lisa Winward - Safer Neighbourhood Commander

## **1 WELCOME AND APOLOGIES**

Apologies were received from Jayne Brown, Brian Cantor, Ron Cooke, Grahame Maxwell, Sue Metcalfe and Lisa Winward. Tim Madgwick was also congratulated on his recent appointment as Deputy Chief Constable.

## **2 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on 8 November 2011 were agreed.

### **MATTERS ARISING**

None

### **PUBLIC PARTICIPATION**

Kate Lock, Chair of York Environment Forum, spoke about agenda item 8, the City Action Plan. She commented that:

- The action plan should have been given greater prominence on the agenda as a major discussion item; and,
- That it was important to include more detail about the Sustainability Impact Tool in the City Plan brochure.

## **3 ECONOMIC STRATEGY CONSULTATION**

Peter Kay explained that the draft Economic Strategy had been launched on 19 November at the Annual Business Conference. The proposals were ambitious, and included to improve York's national ranking to five from its current position of ten. Indices to measure progress needed to be fleshed out, but it was clear that this came at a time when others would also be upping their game.

Roger Ranson commented that getting the economy right would impact on all aspects of the Partnership's work e.g. reducing crime, improving skills etc. This also tied in with the aspirations of the council. There were many opportunities to build on including York's excellent quality of life, resilient economy and highly skilled workforce. However, challenges included low business start up rates and pockets of deprivation.

Katie Stewart, Head of Economic Development, clarified that the Economic vision had been kept simple in order to get people to buy into it and that a genuine partnership approach would be required to deliver through the five ambitions of:

1. Flexible and relevant workforce for the future
2. A growing and dynamic business base competing on a global stage
3. A globally connected, locally integrated knowledge base
4. A world class place for business communities, students and visitors
5. A coordinated and efficient approach to attracting and retaining investment in the city

An action plan was being developed and deliverables included development of a business mentoring gateway, launch of the internationalisation action plan and roll out of City Centre wi-fi and superfast broadband.

Comments from Partners included:

- York had performed well with regard to JCP's national enterprise scheme, in comparison to the rest of the district;
- It would be preferable to develop mentoring services around what was already available, however there was a gap in the market around more informal business mentoring;
- The Chamber of Commerce had seen 70 businesses created in Leeds as a direct result of a mentoring scheme;
- In terms of increasing the number of apprentices, parents and schools should be targeted;
- The Voluntary Sector had recently won funding to accelerate enterprise, which would be available for charities enterprise activities to those who wanted to set up a trading arm;
- More work was needed to retain graduates in the city.
- The skills of some graduates were also often under-used;
- Mentoring to help young people develop the skills they needed to run a business was necessary;
- There would be an opportunity to capitalise on different funding models, mutuals and new opportunities such as the new PCC to address social responsibility etc.
- More needed to be done to attract BME entrepreneurs to the city and to stamp out prejudice, this had recently driven a BME business man from York.

**Action** –It was agreed that:

1. JG would obtain feedback from the JCP business mentoring broker as to what prevented individuals from starting up a new business;
2. AH would investigate whether the Princes' Trust could offer training for young people in running their own business.

## 4 HEALTH UPDATE

Pete Dwyer explained that the Social Care Bill was likely to receive Royal Assent later in the year. The Clinical Commissioning Group was already making good progress. Public Health responsibilities would transfer from the PCT to the local authority in April 2013. The shadow Health and Wellbeing Board was established and were in the process of agreeing Joint Strategic Needs before establishing a health & wellbeing strategy. In addition, Healthwatch was in the process of replacing the Local Involvement Network.

A draft of the H &WB Strategy would be available by spring and was likely to major on addressing health inequalities and reshaping spending towards prevention and community based support.

Comments from Partners regarding the update included:

- There would be an opportunity for York to tie in the growth of biomedical companies with procurement and commissioning strategies;
- The CCG were not formally accountable to the H & WB Board, but their priorities would be brought to them;
- The H & WB Strategy would be the framework within which commissioning happened;
- TM intended to write to Mr Lansley regarding the risks associated with arrangements for violent offenders;
- There was an early opportunity to attempt to link the joint strategic needs assessments for health and crime, rather than try to graft together later;
- The North Yorkshire health review of Scarborough and Selby would look at transition from acute to community care.

**Action** – It was agreed that:

1. The draft H & WB Strategy would be brought for discussion at the next meeting in May;
2. TM would copy his letter to Mr Lansley to the Board.

## 5 YORK800

Dianne Willcocks reported on the activities planned for the York800 celebrations, which would be an opportunity for the people of York to celebrate, reflect and have fun. There was an opportunity for Partners to join in and join up activities. Resources were available, including

DVDs, and a supplementary list of more local issues would be developed.

It was suggested that Parish Councils were contacted with the details in order to get the villages involved.

## **6 FAIRNESS COMMISSION – INTERIM REPORT AND NEXT PHASE**

The Fairness Commission was set up as an independent body whose initial role was to advise the council on budget spend that protected the vulnerable. The Commission's interim findings have been directed to the council and used to develop options for the budget in terms of spending, income and level of council tax. Commitment was also given, following this interim stage, to widen the scope of the Fairness Commission and engage Partners around the FC principles and to hold select committee style meetings around the following six themes:

- Health & Wellbeing
- Incomes, economy & jobs
- Education and training
- Housing and homelessness
- Equality and diversity
- Community / volunteering

The Commission's final report would build on their interim findings and feature results from the themed discussions and other cross-cutting recommendations. Partners would receive notification of the themed meetings over the next few weeks along with a topic paper for each and some specific questions. Partners were welcome to contribute on the day or via written submission.

Comments from Partners included:

- A framework would need to be developed against which to monitor outcomes and judge how effective the FC recommendations had been in making York a fairer place;
- The FC hoped to influence decision making processes following this final phase;
- Decisions being made should be checked against FC principles to see if they meet the test of fairness;

**Action** – It was agreed that the link to the interim report would be re-circulated to Partners.

## 7 POLICY VIEW OF THE YEAR AHEAD

Partners had received an update on national policy developments which were likely to impact on Partners over the forthcoming year for information.

Comments from Partners included:

- Elections of Police and Crime Commissioners would take place on 15<sup>th</sup> November 2012. A communications strategy would need to be developed and shared with Partners;
- Government Policy was quite fluid at the moment, consequently there was an opportunity to work together to get the York message into Westminster / Whitehall etc.
- York would need to be clear about the 4-5 key issues they wanted to lobby on;
- The backing of Universities / large businesses would make the key messages more powerful.

**Action** – It was agreed that an audit of York's connections into government would be completed and key lobbying messages would be worked up by the CYC policy team.

## 8 ANY OTHER BUSINESS

City Plan, WOW Structure and Charing Arrangements – Partners received the near final City Plan, which contained 36 actions within the agreed themes of Enabling Growth, Creating the environment for Growth and Sharing Growth. In addition, the Plan highlighted the main organisations that would work together to deliver the Plan priorities.

In response to the comments raised by the Chair of the York Environment Forum, it was confirmed that all of the additional comments submitted by the Environment Partnership had been incorporated, however, there was a limit to the amount of detail that could be included. The Sustainability / Fairness Impact Assessment guidance would be developed over the next 2-3 months, but this did not need to be included in the high level summary.

Further comments included:

- Reporting on delivery against the 36 priorities would be key;
- The structure did not propose to reinstate the Executive Delivery Board;

- More regular performance updates or extraordinary meetings of the Partnership to discuss performance issues may be acceptable;
- The Economic Partnership were to review their structures and would consider using the same format as the Partnership;
- It was suggested that Quorum for meetings needed to be looked at again;
- It was suggested that both the Chief Constable and PCC were members of the Board;
- YREN's 5-year business plan and website content would be underpinned by City Plan content.

**Action** – It was agreed that the City Plan draft would be finalised and that sustainability / fairness impact assessment and performance monitoring arrangements would be developed for the next meeting in May.

There being no other business, the meeting ended at 18:00pm.

**Date of Next Meetings – All to take place 4-6pm**

- 21st May 2012
- 11<sup>th</sup> July 2012
- 7<sup>th</sup> November 2012
- 6<sup>th</sup> February 2013

Meeting: 21 May 2012

## Agenda Item 4

### Establishing York's Health and Wellbeing Board

#### Summary

1. This paper sets out, for information, our progress in establishing a shadow Health and Wellbeing Board (H&WB) for York to meet the requirements of the White Paper *Equity and Excellence: Liberating the NHS*, and of the Health and Social Care Act 2012. It also reports on the early work of the Shadow Board and the recently-agreed proposals for a supporting infrastructure.

#### Background

2. The Government's health reforms are far-reaching. GPs will in future be responsible for commissioning the majority of health services, resulting in the abolition of Primary Care Trusts (PCTs) and Strategic Health Authorities in their present form. Local authorities will have a new, direct accountability for health improvement, and the public health function will transfer from PCTs in 2013. LAs will also have responsibility for ensuring that the commissioning of health and social care is "joined up". Finally, the patient voice will be championed through a new "Healthwatch" body that will replace the Local Involvement Networks (Links).
3. This paper covers only the establishment of the Health and Wellbeing Board – in some ways the least controversial aspect of the reforms. The Act requires us to set up a Board with the following functions:
  - *To encourage persons who arrange for the provision of any health or social care services in that area to work in an integrated manner,*
  - *To provide such advice, assistance or other support as it thinks appropriate for the purpose of encouraging the making of arrangements in connection with the provision of such services,*

- *To encourage persons who arrange for the provision of health-related services in its area to work closely with the health and wellbeing board,*
  - *To encourage persons who arrange for the provision of any health or social care services in its area and persons who arrange for the provision of any health-related services in its area to work closely together.*
4. York established a Shadow Board last October and it has now met four times in private. From July onwards, its meetings will be in public, albeit still in “shadow” mode. The Board is technically a Committee of Council, although Councillors themselves make up only a small proportion of the membership.
  5. In establishing the Board we had certain principles in mind which have distinguished our approach from some other areas:
    - We wanted to keep the Board relatively small, so that it could be effective. Our Board has 13 permanent Members, many of them as required by the legislation.
    - We have included providers on our Board, such as the Hospital, the Mental Health Trust and the private sector. We will deal with any conflicts of interest as they arise.
    - Our H&WB is not intended to take on the functions of the Local Strategic Partnership, as has been the case in some places. We still have separate partnership bodies, such as the Safer York Partnership, with distinct but inter-related responsibilities.
  6. Further details of the remit of the Board, including its vision and values, plus the draft constitution that contains its full membership, are attached as an Annex.

### **Early Work of the Board**

7. Early meetings of the Board have, inevitably, spent some time examining the proposed terms of reference and associated matters. However, the Board has also overseen one very substantial piece of work: production of York’s third Joint Strategic Needs Assessment (JSNA). The JSNA provides a comprehensive local picture of the health and wellbeing needs of all people who live in York, including vulnerable and geographic groups.

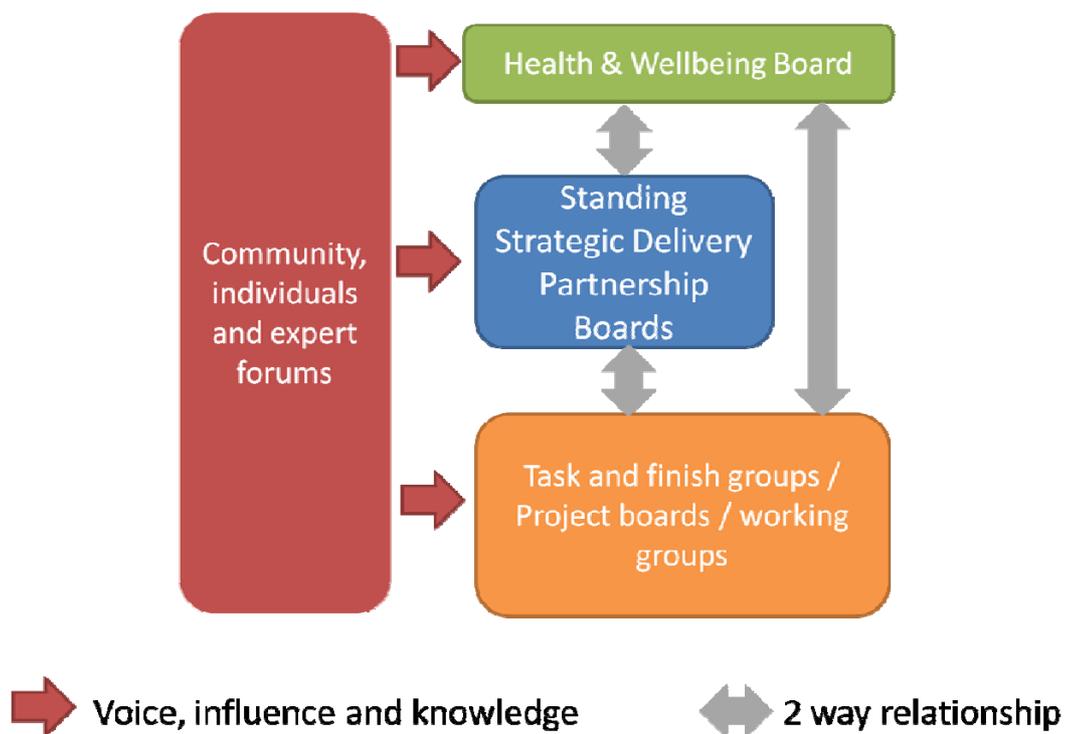
8. The full JSNA document can be accessed online at <http://www.york.gov.uk/health/yorknhs/>. In short summary, the overarching themes emerging from the JSNA process are as follows:
- For most people, York is a pleasant and enjoyable place to live, with most people living longer than the national average and experiencing a better quality of life. However unhealthy lifestyle choices still have a negative impact on a proportion of the population and there are inequalities present in York in terms of health outcomes and opportunities that are attributable to relative deprivation. Reducing these inequalities will improve health and wellbeing outcomes for people in the City.
  - The population in York is ageing. This changing demographic profile will incorporate an anticipated increase in the prevalence of long-term conditions including dementia and will have implications for health and social care commissioning decisions in the future.
  - The improvements in life expectancy and the reductions in death rates are due to a combination of improving economic, environmental and societal conditions, greater awareness of risk factors in the general population and high quality, effective services which prevent and treat existing illnesses. A continued focus on prevention and early intervention through targeted services and a focus on the wider determinants of health will be important to improve outcomes for individuals.
9. The JSNA will inform the development of the new Health and Wellbeing Strategy, as well as other strategies, local priorities, and commissioning decisions. The Health and Wellbeing Board has had a preliminary look at the possible components of the strategy, and this issue is likely to feature large in future meetings. The Board aims to have signed off the strategy by the Autumn.

## **Supporting Infrastructure**

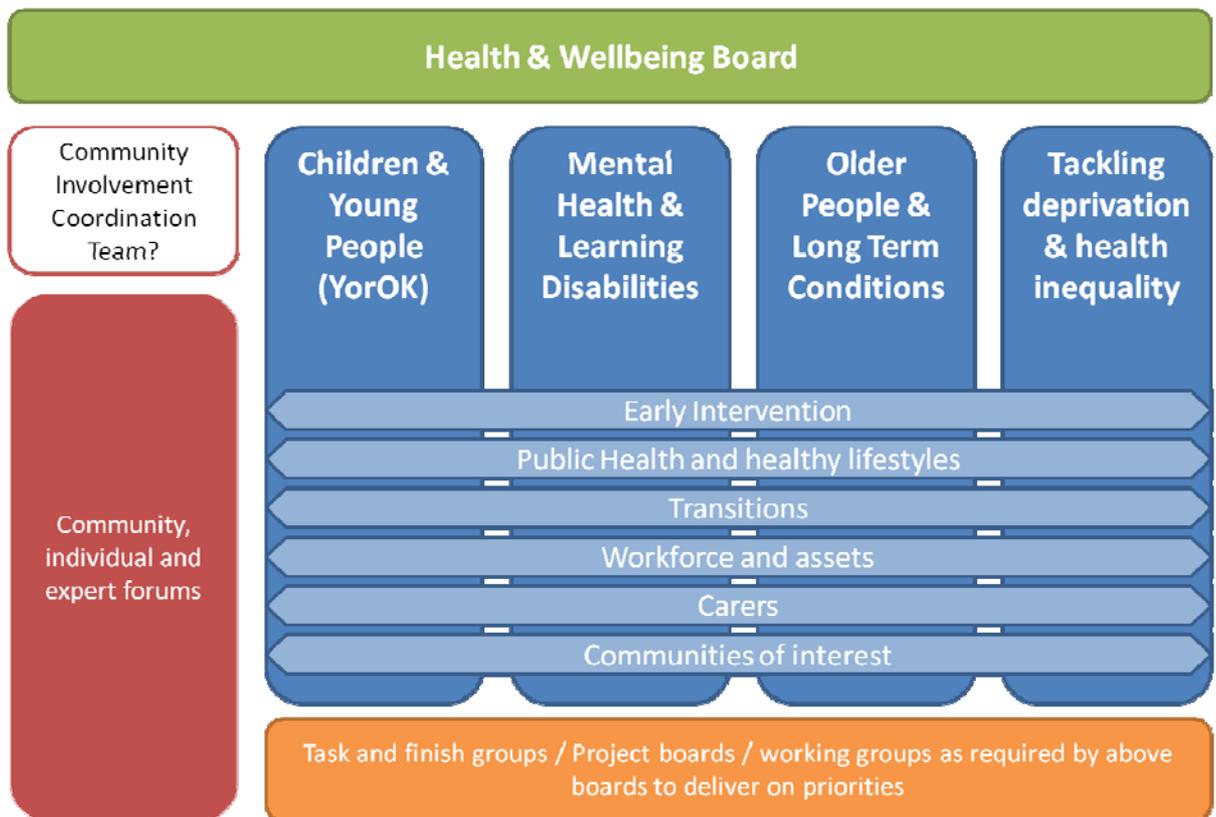
10. The other key area where the Board has taken initial decisions is in relation to the supporting infrastructure. The Board is mindful that it is “inheriting” many successful partnerships such as the YorOK Board. At the same time, the relative size of the Clinical Commissioning Group compared to the PCT, and a number of

other factors, have led the Board to recommend a slimmed-down infrastructure that is fit for purpose.

11. A key principle in this discussion has been the notion of a small number of “Standing Strategic Delivery Partnerships” accountable to the Board, but capable of taking responsibility for significant parts of the emerging strategy. The Board felt this description already applied to the YorOK Board, so has not proposed any significant changes in the children’s area; however there will be three renewed adults’ partnerships as depicted in the following diagrams:



(in more detail...)



12. Each of the four partnerships is intended to:

- Have joint leadership and responsibility
- Set priority objectives, not only for health and wellbeing but also for any other matters relevant to the area of focus (e.g. education, employment)
- Collate understanding of need
- Investigate joint commissioning and shared budget arrangements
- Oversee whole system pathway redesign
- Ensure individual organisation plans / spending reflect priorities
- Monitor outcomes
- Set up task and finish groups to undertake particular detailed work
- Ensure planning, commissioning and delivery is informed by community and patient voice.

13. Work is now under way to turn the Board's recommendations into practice, and the renewed partnerships will be established in the months to come.

## Conclusion

14. Space has permitted only brief references to some very complex issues – but as a number of WOW Board Members also sit on the Health and Wellbeing Board, further details can be supplied as necessary at the meeting. In conclusion, York has moved with purpose and with pace to establish its Health and Wellbeing Board, and is well positioned to tackle the challenges of the months ahead.

### **Contact Details**

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**ANNEX: Constitution and Terms of Reference**

# York Health & Wellbeing Board Terms of Reference

## Contents

Vision.....	2
Purpose .....	2
Remit.....	3
Values and behaviours .....	4
Conflict resolution.....	6
Secretariat.....	6
Associated documents .....	6
Appendix 1 – York Shadow Health and Wellbeing Board Draft Constitution .....	7

## Vision

For York to be a community where all residents enjoy long, healthy and independent lives, by ensuring that everyone is able to make healthy choices and, when they need it, have easy access to responsive health and social care services which they have helped to shape.

Health and wellbeing is about more than illness and treatment. It is about being well physically, mentally and socially – feeling good and functioning well. This includes being able to do the things you need to do and being able to cope with change and what’s going on around you. It is something we use for everyday living, not the reason we’re alive.

## Purpose

Through its statutory duties, the purpose of York’s Health and Wellbeing Board is:

- To advance the health and wellbeing of the patients and residents in York and to address health inequalities by fulfilling its public health duties.
- To oversee the production of the Joint Strategic Needs Assessment (JSNA), which is regularly updated, based on a thorough understanding of the population in York.
- To produce a Joint Health and Wellbeing Strategy, by drawing on the JSNA and other relevant sources, which clearly articulates the collective priorities and actions for all partners.
- To ensure that all commissioning decisions are informed by the Joint Health and Wellbeing Strategy and the JSNA and that the basis for decision making is clear.
- To encourage all our staff, whether they work for health or social care services or the voluntary sector, to work in an integrated manner in everyone’s best interests;
- To lead cultural and behavioural change to promote better health outcomes;
- To hold all partners to account for their role in the delivery of joint commissioning and overall stewardship of the health and wellbeing outcomes for patients and residents.

*(The Board’s functions and governance arrangements are outlined in the draft constitution, attached as Appendix 1)*

## Remit

### York Health and Wellbeing Board will:

- Provide joint leadership across the city to create a more effective and efficient health and wellbeing system through integrated working and joint commissioning;
- Take responsibility for the quality of all commissioning arrangements;
- Work effectively with and through partnership bodies, with clear lines of accountability and communication;
- Share expertise and intelligence and use this synergy to provide creative solutions to complex issues;
- Agree the strategic health and wellbeing priorities for the city, as a Board and with the Vale of York Clinical Commissioning Group, respecting the fact that this Group covers a wider geographic area;
- Collaborate as appropriate with the Health and Wellbeing Boards for North Yorkshire and the East Riding;
- Make a positive difference, improving the outcomes for all our communities and those who use our services.

### York Health and Wellbeing Board will not:

- Manage work programmes or oversee specific pieces of work – acknowledging that operational management needs to be given the freedom to manage.
- Be focussed on the delivery of specific health and wellbeing services – the Board will concentrate on the “big picture”.
- Scrutinise the detailed performance of services or working groups – respecting the distinct role of the Health Overview and Scrutiny Committee.
- Take responsibility for the outputs and outcomes of specific services – these are best monitored at the level of the specific organisations responsible for them.
- Be the main vehicle for patient voice – this will be the responsibility of Health Watch. The Board will however regularly listen to and respect the views of residents, both individuals and communities.

## Values and behaviours

All Partners within York Health and Wellbeing Board have equal status. As Board Members they represent their organisation's position, rather than their individual viewpoint. However, Board Members recognise that it is formally a Committee of the Council, and that as such the Local Authority has statutory responsibility for the Board and a direct line of accountability to the residents of the city.

Naturally, any statutory responsibilities and accountabilities held by partners will take precedence over partnership accountabilities. Nevertheless the Board will strive to ensure that by working together, outcomes for York residents, patients and service users are demonstrably improved.

Every Member of the York Health and Wellbeing Board undertakes to work in the following manner, based on a shared set of values.

### 1. Collaboration

Each partner will:

- Undertake to work collaboratively, whilst appreciating each other's independence;
- Be as open as possible about all the decisions and actions that they take;
- Understand and respect each other's priorities and work plans;
- Reach agreement wherever possible about shared priorities;
- Agree to a realistic approach - doing a small number of things well;
- Promote and support these principles by leadership and example.

### 2. Respect

Each partner will:

- Value and respect each other's positions, constituencies and priorities;
- Build trust across the partnership through mature and honest relationships;
- Ensure that any conflicts of interest are managed positively, in a spirit of mutual progress;
- Value and respect in particular the voice and experience of the patient/ service user;
- Observe and champion equalities, fairness and human rights;
- Recognise and uphold the principles and values of the "York Compact" which sets out how we will work with, support and engage with the Voluntary and Community Sector.

### 3. Transparency

Each partner will:

- Work transparently with one another;
- Provide access to each other's work plans and planned actions on a regular basis;
- Develop mechanisms for sharing information appropriately, respecting patient confidentiality but not letting this be a barrier to the design of better services;
- Share press releases relevant to the work of the Board before publishing as set out in the media protocol – a 'no surprises' approach;
- Take decisions objectively and solely in terms of the public interest;
- Declare interests.

### 4. Accountability and propriety

Each partner will:

- Not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their role within the Health and Wellbeing Board;
- Declare any private or organisational interests relating to their role within the Health and Wellbeing Board at the outset of any meetings, and leave the meeting if an item under discussion might lead to, or create the impression of, a conflict of interest;
- Hold meetings in public and be accountable for their decisions and actions. Papers and minutes will normally be public. In exceptional circumstances and at the discretion of the chair an individual item may be considered in private, with press and public being asked to leave;
- Be accountable to each other for the delivery of agreed priorities, especially those included in the Health and Wellbeing Strategy;
- Communicate positively within their own organisations or partnerships about the work of the Board;
- Note that Council Members, as democratically elected representatives, have an obligation to report back formally to the full Council.
- The Health and Wellbeing Board is accountable to the citizens of York through the local democratic process as a formal Committee of the Council.

## Conflict resolution

The remit of the Health and Wellbeing Board and the nature of its composition means that conflict may occur between Board members. In the event of such conflict the Chair shall act as arbiter and his/her decision will be final. Where a resolution cannot be agreed, the National Health Service Commissioning Board will act as an independent arbiter.

## Secretariat

Support to the Health and Wellbeing Board is provided through Council officers and is funded by the Council. No other funding is currently provided by partners. Contributions from other partners may be sought to fund specific events or commission work.

## Associated documents

Appendix 1 – Draft Constitution

## Appendix 1 – York Shadow Health and Wellbeing Board Draft Constitution

### 1. Name

- 1.1 The Board will be known as the York Shadow Health and Wellbeing Board (“the Board”) until such time as it fulfils its statutory duty to become the York Health and Wellbeing Board.

### 2. Membership

- 2.1 Board members will be required to represent their organisation with sufficient seniority and influence for decision making. The Membership of the Board will consist of:
- a. The Leader of the City of York Council (“the Council”) or a Councillor nominated by him and 2 other elected representatives
  - b. The Chief Executive of NHS North Yorkshire and York or a nominated representative of the board until such time the organisation ceases to have accountability for delivery of health services
  - c. The Chief Executive of City of York Council
  - d. Two representatives of the Vale of York Clinical Commissioning Group
  - e. A representative of York Local Involvement Network until such time HealthWatch is established
  - f. The Director of Public Health
  - g. The Director of Adults, Children and Education
  - h. A representative for the York Voluntary and Community Sector
  - i. A representative of the York Teaching Hospital NHS Foundation Trust
  - j. A representative of Leeds Partnerships NHS Foundation Trust
  - k. A representative for the Independent Care sector

- l. A representative of the NHS Commissioning Board where the Board is preparing its joint strategic needs assessment or joint health and wellbeing strategy, or where the Board is considering a matter that relates to the exercise or proposed exercise of the commissioning functions of the National Health Service Commissioning Board (*pending statutory status*)
- m. Other members appointed by the Board or the Leader of the Council after consultation with the Board.

### 3. Legal Status

- 3.1 The Health and Wellbeing Board is a Committee of the Council and will adhere to the Constitution of the Council (*pending statutory status*).

### 4. Quorum

- 4.1 The Quorum shall be 7 members including as a minimum a representative of the City of York Council and a representative of the Vale of York Clinical Commissioning Group.

### 5. Chair

- 5.1 The Chair of the Board shall be the Leader of the Council or his or her nominated representative.
- 5.3 In the absence of the Chair the Board shall elect a Chair for that meeting from the members present.
- 5.4 The Chair of the Health and Wellbeing Board will be required to hold a named delegate list for board representatives including deputies.

### 6. Frequency of Meetings

- 6.1 The Board shall meet no less often than four times a year.

### 7. Access to Meetings

- 7.1 The public shall have the same right of access to meetings, agendas, reports and background papers as apply to any other meeting of a Committee of the Council.

7.2 The public shall have the same rights to address the meeting as apply at meetings of the Cabinet of the Council.

## 8. Sub Groups

8.1 The Board may establish subgroups required to deliver the its agenda and agree their membership and terms of reference.

8.2 The Working Groups will report to the Board.

8.3 The board may also establish working arrangements with other working groups.

## 9. Functions of the Board

9.1 To advance the health and wellbeing of the patients and residents in York and to address health inequalities by fulfilling its public health duties.

9.2 To encourage persons who arrange for the provision of any health or social care services to work in an integrated manner.

9.3 To provide such assistance or other support as it thinks appropriate for the purpose of encouraging the making of arrangements under section 75 of the National Health Service Act 2006 between the Council and NHS bodies in relation to the exercise of NHS functions or health related functions of the Council.

9.4 To exercise the functions of a local authority and its partner commissioning consortia under sections 116 and 116A of the Local Government and Public Involvement in Health Act 2007 relating to joint strategic needs assessments, and health and wellbeing strategy *(pending statutory status)*.

9.5 To exercise any other functions of the Council which the Council has determined should be exercised by the Board on its behalf *(pending statutory status)*.

9.6 Where it considers it appropriate to do so, or when so requested by the Council, to give the Council its opinion on whether the Council is discharging its duty under section 116B of the 2007 Act to have regard to the joint strategic needs assessment and joint health and well being strategy *(pending statutory status)*.

- 9.7 To oversee the development of local commissioning plans and, where necessary, to initiate discussions with the NHS Commissioning Board if an agreed concern exists.
- 9.8 To lead cultural and behavioural change to support a joint approach to meeting local need.
- 9.9 To hold all partners to account for their role in the delivery of joint commissioning and overall stewardship of the health and wellbeing outcomes for patients and residents.
- 9.10 To work alongside local strategic partnership arrangements to ensure the coordination of city wide ambitions, all of which impact on the health and wellbeing of patients and residents.
- 9.11 To periodically review the York Health and Wellbeing Board constitution.

## 10. Conduct

- 10.1 The Board and its members will commit to respecting the principles of Standards in Public Life promulgated by the Nolan Committee.
- 10.2 The Board will declare interests at meetings in accordance with the rules applicable to Councillors declaring interests at meetings of the Council. No member will have a prejudicial interest in a matter as a result purely of the matter affecting the sector that they represent.
- 10.3 Board members will recognise their role as guardians of health and wellbeing and will act collectively in the best interests of the local population.

## **Agenda Item 5**

### **City Action Plan – Delivery and Performance**

1. At the last meeting in February it was agreed that the City Plan would be finalised and copies of the printed document will be available for distribution at the meeting. It was also agreed that proposals regarding performance monitoring and the sustainability and fairness impact assessment of projects would be developed.

#### Sustainability and Fairness Impact Assessment

2. A template has been produced as a starting point for discussion to assess the sustainability and fairness impact of the actions agreed in the City Plan (See Annex A). It aims to help identify project impacts that may contribute to or detract from environmental or social sustainability. The template takes the form of a simple questionnaire that is designed to encourage reflection regarding positive or negative impacts and in particular to consider modifications that would lessen harmful impacts.

#### City Plan Delivery

3. A mock up of a milestone tracker for the City Plan has been developed (To follow). The tracker takes each theme as a block with a timeline for each of the actions described in the Plan. The intention is that for each of the actions the key milestones e.g. decision points, consultations, delivery points, will be marked on the timeline. As milestones are met, the markers will be greyed. This will give the state of play for the whole City Plan in a single view. The first action “Develop knowledge economy” has been mocked-up to illustrate. To create the plan for tracking actions it is suggested that CYC Business Intelligence Officers liaise with Lead Deliverers to collate initial milestones.

#### Performance Scorecards

4. Performance scorecards have been developed which include suggested data that was felt appropriate to the theme (To follow). There are some areas, Health for example, where suitable data was not available. It is hoped that partners will contribute to ensuring that

the correct data is supplied to improve the scorecards to make sure that they give a clear picture of progress. It is anticipated that documents would be made available on the council's Intelligence Hub into which the leads for each action can input their performance data and action information and this would be used to update the Tracker and Scorecards.

5. As well as commenting on the tracker approach and on the content of the scorecards, the Board are asked to consider how frequently performance updates would be considered. It is suggested that, given that the City Plan covers a four year time period that performance scorecards would be presented six-monthly at the July and February Board meetings. It is recommended that the milestone tracker be considered at the beginning of each quarterly meeting.

### Sustainability and Fairness Impact Assessment

The Sustainability and Fairness Impact Assessment is a tool designed specifically for organisations in the Without Walls Partnership. It was developed to help understanding of City Plan impacts and how the individual projects may contribute to or detract from environmental or social sustainability. The tool is designed to help understanding by:

- Encouraging reflection regarding any positive and negative impacts that a programme is likely to have on the Partnership's inclusion or sustainability ambitions;
- Facilitating discussion and dialogue between a wide range of Partners regarding the pros and cons of policies or programmes;
- Enhancing awareness and understanding of the projects.

Lead Deliverers of City Plan projects can choose to use the tool as often as it is felt necessary. For example, as a continuous method of assessing the project over time or assisting in the development of new phases.

### What is Social and Environmental Sustainability?

**Environmental sustainability** is “development that meets the needs of the present without compromising the ability of future generations to meet their own needs” Bruntland report (1992)

**Social sustainability** is the ability of processes and systems, structures and relationships to support the capacity of current and future generations to create healthy and liveable communities. Socially sustainable communities are equitable, diverse, connected, democratic and provide good quality of life.

### Sustainability and Environmental Sustainability Questionnaire?

The following questionnaire is designed to determine the effect that agreed City Plan actions will have on the overall inclusivity and sustainability of the Partnership. Where negative impacts are predicted, teams completing the form should suggest alterations that have the potential to lessen any harmful impacts.

# Assessment – Introductory questions

Name of project:

Project remit: Outputs? Outcomes?

Stakeholders that will benefit from the project: Who? How many?

Geographic locations that will benefit from project outputs/outcomes:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> <b>All Wards</b>         | <input type="checkbox"/> Guildhall                 | <input type="checkbox"/> Micklegate                           |
| <input type="checkbox"/> Acomb                    | <input type="checkbox"/> Haxby & Wigginton         | <input type="checkbox"/> Osbaldwick                           |
| <input type="checkbox"/> Bishopthorpe             | <input type="checkbox"/> Heslington                | <input type="checkbox"/> Rural West                           |
| <input type="checkbox"/> Clifton                  | <input type="checkbox"/> Heworth                   | <input type="checkbox"/> Skelton, Rawcliffe & Clifton Without |
| <input type="checkbox"/> Derwent                  | <input type="checkbox"/> Heworth Without           | <input type="checkbox"/> Strensall                            |
| <input type="checkbox"/> Dringhouses & Woodthorpe | <input type="checkbox"/> Holgate                   | <input type="checkbox"/> Westfield                            |
| <input type="checkbox"/> Fishergate               | <input type="checkbox"/> Hull Road                 | <input type="checkbox"/> Wheldrake                            |
| <input type="checkbox"/> Fulford                  | <input type="checkbox"/> Huntington & New Earswick |   |

Project timeframe:

Budget for the project:

Funding source:

# Impact on– Natural and Built Environment

To what extent will the project:

	1 Very Positive effect	2 Positive effect	3 Mixed or neutral	4 Negative	5 Very Negative	Not Sure	Not Applicable
Maximise the use of brownfield land?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preserve the character and setting of York?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conserve or enhance the natural environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reduce pollution?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reduce waste generation / increase reuse or recycling?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reduce the impact of flooding?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Include here suggestions as to how negative or very negative impacts could be reduced:

# Impact on– Climate Change and Resource Efficiency

To what extent will the project:

	<b>1</b> Very Positive effect	<b>2</b> Positive effect	<b>3</b> Mixed or neutral	<b>4</b> Negative	<b>5</b> Very Negative	Not Sure	Not Applicable
Reduce carbon emissions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assist in adapting to the effects of climate change?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Result in using energy more efficiently?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Result in using water more efficiently?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Increase the proportion of renewable energy generated or used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Include here suggestions as to how negative or very negative impacts could be reduced:

# Impact on– Transport, Economy and Housing

To what extent will the project:

	1 Very Positive effect	2 Positive effect	3 Mixed or neutral	4 Negative	5 Very Negative	Not Sure	Not Applicable
Encourage the use of sustainable transport modes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Create conditions for stable economic growth?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide good quality employment opportunities for all?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Build the skills and capacity of the population?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Increase the supply of appropriate and affordable housing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Include here suggestions as to how negative or very negative impacts could be reduced:

# Impact on– Quality of Life

To what extent will the project:

	1 Very Positive effect	2 Positive effect	3 Mixed or neutral	4 Negative	5 Very Negative	Not Sure	Not Applicable
Improve physical and mental health outcomes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improve access to transport?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Improve safety and security for people and property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enhance access to York's urban and rural landscape, recreational and cultural facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Include here suggestions as to how negative or very negative impacts could be reduced:

# Impact on– Equality and Diversity

To what extent will the project:

	1 Very Positive effect	2 Positive effect	3 Mixed or neutral	4 Negative	5 Very Negative	Not Sure	Not Applicable
Reduce disadvantage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identify the causes of disadvantage and inequality and look for ways to reduce them?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aim to meet the needs of disadvantaged and marginalised people?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Promote understanding and acceptance within the broader community of diverse backgrounds, cultures and life circumstances?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Include here suggestions as to how negative or very negative impacts could be reduced:

# Impact on– Cohesion and Democracy

To what extent will the project:

	1 Very Positive effect	2 Positive effect	3 Mixed or neutral	4 Negative	5 Very Negative	Not Sure	Not Applicable
Help usually excluded groups develop a sense of belonging in the wider community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Build links between usually excluded groups and the broader community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allow for a diverse range of people to participate and be represented in decision making processes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ensure that the use of volunteers is appropriate and properly managed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Include here suggestions as to how negative or very negative impacts could be reduced:

## **Agenda Item 8**

### **National policy and implications**

#### **Background**

1. This briefing is to review national policy and to highlight key issues for the forthcoming year which will have an impact on partners across the city. The briefing is not meant to be comprehensive across every policy area but provides an overview. There have been a number of important policy issues since the last meeting in February; such as Government Budget, Queen's Speech and local elections in some parts of the country.

#### **Key points**

2. During March the Health and Social Care Bill and the Welfare Reform Bill both passed into legislation.

#### **Government Budget in March.**

3. This restated the key priorities of reducing the deficit, creating a stable economy and supporting growth, alongside a stated aim to introduce a fairer and simpler tax system. The increase in personal tax allowance was said to make basic rate taxpayers £170 better off. However other reductions such as tax credits and child benefit means that people are not necessarily better off. A report from the Institute of Fiscal Studies estimated the net amount lost to each household as £160 in 2012-13. Those paying the top rate of tax had the rate reduced from 50% to 45%. Changes were made to tax breaks for charitable donations. Corporation tax was cut by 2% to 24% from April 2012. £150m of tax increment financing to help councils promote development was announced as was funding for super connected cities.

#### **Local and Mayoral elections in May.**

4. While York did not have any elections this year other authorities in the region did. Across the country there were good results for Labour as they gained over 800 seats with poor results for both coalition partners. A move to elected mayors, as favoured by government was rejected in the majority of cities including Leeds, Bradford, Wakefield and Sheffield.

## **Queens Speech in May.**

5. This was a further restatement on importance of deficit reduction and the need to return growth to the economy. There were 14 Bills and 4 Draft Bills announced. Prior to the announcement the focus was expected to be on families and business.
  
6. Key legislation included:
  - Children and Families Bill – reform of Special Educational Needs statements and Learning Difficulty Assessments with a single Education, Health and Care plan from 2014. Jointly planned services. Options for more flexible parental leave. Changes to processes to speed up both adoption times and care proceedings as recommended by the Munro Review.
  - Banking Reform Bill - to split banks into retail and investment functions.
  - Enterprise and Regulatory Reform Bill – to create the right conditions for economic recovery by measures such as cutting red tape for businesses, reform of employment tribunals, changes to pay of top executives and establishment of the Green Investment Bank.
  - Small Donations Bill - to allow charities to claim additional payments on small donations.
  - Pensions Bill - to introduce flat rate pensions and change retirement age to 66 by 2020 and 67 by 2028-29.
  - Grocery Code Adjudicator Bill – to ensure suppliers get a fair deal from supermarkets.

## **Other reports of interest**

- In February the Wilson review of Business-University collaboration was published, it focused on promoting employer sponsorship, innovation, enterprise and competition and highlighted the importance of universities role in the economy.
  
- The National Planning Framework was published following the Budget. It stated a clear presumption in favour of sustainable development and the importance of a local plan. There is a need to positively seek opportunities to meet the development needs of the area. Plans should also seek to involve people more.
  
- The Portas recommendations on local high streets were broadly accepted by Government. These included the need to offer something new and different in the high street, redesign, evening and night time

economy, markets, parking, need to look at longer term sustainability and wellbeing. There will be 12 pilots.

- The All Party Working Group on Social Mobility interim report illustrated the importance of early years interventions and education making a linkage between opportunities and parental income. The final report will follow later this year.
- The Hills Review on fuel poverty found that continued rises in fuel prices and inflation, against a background of low wage rises and reductions in welfare benefits, is likely to lead to greater numbers in fuel poverty.

### **Forthcoming Policy**

7. The PM said he wanted to relaunch his Big Society agenda but recently “Fairness” has been the issue politicians have chosen to focus on. Several policies such as tax changes have stimulated this debate and the proposals for a flat rate pension is likely to continue this.
8. Some Bills expected to be brought forward this year were omitted from the Queens Speech. These included: a Higher Education Bill (which was expected to open up the university sector to private providers), HS2 and only a draft Care and Support Bill which doesn’t seem to address the key issue of funding. A White Paper on Social Care was due this Easter but has been delayed until at least summer with possible reforms delayed until after 2015. Those Bills that have been announced still need further detail to determine their potential impact.
9. A White Paper on Banking reform is due in June and draft legislation in autumn
10. The Heseltine Review of interaction between private and public sectors will report in autumn.
11. The elections for Police and Crime Commissioners will take place on 15 November. The government is worried that the debate has not yet taken off and public perception seems to be that it’s purely a shift in governance, moving from a board (as with the police authorities) to an individual, but that otherwise not much is changing.

## **Impact and Issues**

12. An update to the Open Public Services White Paper shows there is still intent to open up the public sector to a wider range of providers and models such as social enterprises. Otherwise the major focus remains unchanged.
13. The potential for elected mayors in the West Yorkshire authorities has not happened therefore no change in terms of partnership working across Leeds City Region.
14. In terms of job growth there is still a need locally to ensure that opportunities for businesses and to move people into employment are prioritised.
15. In terms of revitalising the high street, Portas flagged up street markets and recently the York market has moved to Parliament Street on Mondays as a mechanism for revitalising the market.

## **Conclusions**

16. There is no change in central government policy at the moment as it has restated several times the commitment to reduce the deficit and focus on growth and jobs. There is no indication they are moving away from seeking more private investment and involvement in services currently delivered by the public sector. Business confidence is still low and the country went back into recession. Both the Budget and the Queen's Speech made no mention of social values to connect with the public. This is set in context of a lack of interest in politics with low turnouts for local and mayoral elections (apart from London Mayor) and reports which show increasing disengagement with politics. This is an ongoing problem which means politicians need to look at new ways of engaging with people.
17. There is still a key focus on cities despite the rejection of elected Mayors in the majority of cities including Leeds, Bradford, Wakefield and Sheffield. Initially it did not seem clear if powers under City Deal would be available to cities which have not chosen elected Mayor however it appears that the onus is on the individual city or group (such as Leeds City Region) to come forward and make a business case.