

ENVIRONMENT PARTNERSHIP BOARD

Tuesday 20 December 2011
14:00pm – 16:00pm, Guildhall

Present:

Anna Bialkowska	St Nicholas Fields
John Carr (JC)	Quality Bus Partnership
Hugh Cripps (HC)	Yorkshire Energy Partnership
Councillor Dave Merrett	CYC Cabinet Member for City Strategy
Kate Lock (KL)	York Environment Forum
Mike Slater (MS) Chair	CYC
Jacqui Warren (JW)	CYC

Apologies

Neil Redfern (NR)	English Heritage
Philip Crowe (PC)	York Environment Forum
Barry Otley (BO)	Environment Forum

Note Taker

Noel Collings	CYC
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1. Welcome and apologies / Minutes and matters arising

- Apologies – as above.

2. Delivering action towards the Action Plan for York

- JW thanked all for responses.
- JW ran through the collated list of actions that EPB partners can support the WoW Board to deliver in the new Action Plan (see handout).
- JW to add JC comments that were received earlier today.
- JW to submit this to the WoW before 8th Feb meeting.

Action JW

3. Is there a role for Sustainability Impact Assessment (SIA)?

- Where the EPB can not support delivery of an action in the new Action Plan, MS proposed the role of a SIA to help the WoW embed sustainability and reduce environmental impacts of actions. This would enable sustainability to be a key consideration. It should be carried out at the project initiation stages of all actions in the Action Plan.
- JW circulated a revised SIA for consideration.
- EPB requested the following additions to the template:
 - Insert a justification column
 - Insert will it minimise non-renewable resource use?
 - Insert will it improve biodiversity?

Action JW

- EPB members suggested that there was need for quality assurance (QA) to take place on SIAs carried out. EPB could choose to do this and carry out QA via a review panel approach or through volunteers from the EPB Board carrying out SIAs with project teams. EPB members to email JW if interested in being involved.

Action ALL

- EPB asked that training also be provided to project leads carrying out SIAs and (to any EPB volunteers).
- JW to look into a scoring system for the SIA and set arbitrary figures for all scores over a certain threshold for the EPB to review and QA.

Action JW

4. Structure and Governance of the new WoW Partnership

- A paper on the revised WoW partnership and structure went to the WoW Board on 08/11/2011. The Board were not happy with the draft and a new revised structure will be presented at the forthcoming WoW board meeting on 08/02/2012.
- HC, AB and KL all expressed a wish to be involved in whatever revised structures are created.
- KL stated the need for a continued function for the EPB, especially around positive messages for action.
- JW to feed these comments (and the actions that the EPB can help the WoW to deliver) before the next WoW board meeting on 08/02/2012.
- JW to circulate response before hand to EPB.
- JW to circulate any WoW Board papers on the revised restructure in advance of the 08/02/2012 meeting. Comments from the EPB to be fed back to JW so MS can make representations at the next meeting.

Action ALL

Next meeting

- All agreed to meet after the 08/02/2012 WoW meeting.
- JW to confirm dates and location.

Action JW