

**Safer York Partnership/Drug Action Team
Partnership Board Meeting
13:00 – 16:00pm on 26th January 2011**

Present: Lisa Winward, Supt NYP (Chair)
Steve Waddington, AD Housing & Public Protection, CYC
Ruth Potter, NYPA
Andrew Stephenson, NHS North Yorkshire & York
Mike Ryan, York & North Yorkshire Probation Trust
Pete Dwyer, Director ACE, CYC
Cllr Andrew Waller, CYC

In Attendance: Paul Murphy, AD Integrated Commissioning, CYC
Cllr Ian Gillies, Safer & Stronger Communities Board
Jane Mowat, Director, SYP
Leigh Bell, Substance Misuse Commissioning and Contract
Manager, DAAT
Martin Weblin, Criminal Justice Manager, DAAT
Trish McGirr, Independent Advisor, DAAT
Karen Batters, Business Support Officer, DAAT (minute taker)
Nick Sinclair, Pathways Officer, DAAT
Mike Wimmer, Data Analyst, DAAT
Claire Cairns, Deputy Regional Manager, NTA

1. **Apologies**

1.1 Apologies were received from Pam Tinker

2. **Minutes of the Last Meeting on 20th December 2010**

2.1 Minutes of the last meeting held on 20th December 2010 were duly accepted as a true and accurate record.

3. **Matters Arising**

3.1 This action was still outstanding. Andrew informed the partnership a set of standards would be issued over the coming weeks regarding treatment for Hep C and this will be brought to the next meeting.

Action: As soon as the standards have been released Andrew Stephenson is to provide the partnership with an update.

3.2 Steve Waddington confirmed that the final copy of the Anti-social Behaviour Strategy had been sent to members.

3.3 The Chair contacted Stuart Pudney, in respect of query regarding a recent NYPA meeting which referred to York's current priorities and read through his response at the board.

3.4 The Chair contacted Helen Reed and a draft copy of the JSIA was sent out at year-end.

- 3.5 This action was still outstanding. Paul Murphy informed the members he had no update regarding the reported problems around Arc light and surrounding area.

Action: Paul Murphy to progress the contracting process with Arc light.

- 3.6 This action was still outstanding. Jane Mowat has not yet received notification of the funding available to the Partnership for 2011/12.

Action: Jane is to produce a pre-budget report for the Partnership to consider funding and which projects will be supported from the budget once details are confirmed.

- 3.6.1 Leigh Bell confirmed that a web link had been provided to members for the Drug Strategy.

- 3.7 This action was still outstanding. The Chair issued a copy of the Hate Crime Research Report with the agenda. This report should be considered by members and will be discussed in more detail at a future Board meeting.

Action: This item is to placed on the agenda for SYP Board to discuss at a later date once other time critical business has been completed in order to progress recommendations.

- 3.8 This action was still outstanding. The Chair had received a summary report of the findings, which was attached with the agenda.

Action: Jackie Jackson is to bring a summary report of the findings at a future board meeting to assist in determining which recommendations be taken forward and, once agreed, may be fed back to the IAG.

4. **DAAT – York Needs Assessment**

Leigh Bell provided a presentation to highlight the key points from the York Needs Assessment.

5. **IDTS Commissioning**

Andrew Stephenson informed members that the half year review identified a disconnect between both services. Andrew proposed that the treatment plan for IDTS comes to Board level to be agreed and that a quarterly report will be presented.

6. **Joint Strategic Intelligence Assessment**

- i) Jane Mowat explained that the JSIA has adopted a different process this year as the document was previously produced at a local level with separate reports for different agencies. The Strategic Intelligence Assessment is now a joined up process between Police and other agencies, drawn together by Helen Reed and NYP intelligence analysts. The document now covers joint intelligence assessments and recommendations for priorities for the 8 local authority areas. Jane confirmed to the members this is a restricted document and was only for the purpose of the meeting.
- ii) Jane Mowat briefed the Board on the key information from the report, these were broken down into 5 areas:

- Cycle Theft - Jane confirmed to the board although cycle theft was still high and a priority for the City, she had seen the numbers begin to drop, but this will be monitored.
- Business Crime – Jane is currently working with retailers to introduce new initiatives as this crime type is predicted to rise further this year.
- Burglary (Dwelling and Non Dwelling) – Currently has decreased but will be closely monitored as a Serious Acquisitive Crime area.
- Violent Crime – Rises in the last year appear to be as a result of an increase in suburban domestic violence.
- ASB – 22000 calls for services were received in 09/10, it is predicted that will increase to around 23000 in 10/11.

Jane acknowledged that other points within the report should not be seen as unimportant because they had not been prioritised and these would be tackled. Pete Dwyer raised concerns that sexual offences had increased by 25% and as a board we need to understand why this crime is rising and under what circumstances as this was not in the current report. It was requested that additional reports be brought to the board.

The Board acknowledged that exception reporting should be adopted for performance monitoring, but agreed that a closer scrutiny of each area of business would take place at least once per year regardless of performance being on target.

Action:

Jane to incorporate sexual offences into the report.

- iii) Jane Mowat presented a proposal for the new Safer York Partnership Structure, which would come into effect from first April 2011, previously vehicle crime and burglaries had a separate structure but these now fall into the Acquisitive Crime Steering Group.

Action:

A draft will be presented at the next Board meeting for consideration and approval.

Safer York and DAAT Partnership Constitution

- 7) Trish McGirr presented the members with the Constitution for the Safer York and DAAT Partnership. Additional objectives were considered which the members were asked to agree:
- To be responsible for the production and approval of the Adult Substance Misuse Needs Assessment and Treatment Plan which is undertaken by the DAAT Team.
 - To oversee and drive the effective joint commissioning of substance misuse treatment services as part of an integrated treatment system (with support from the Commissioning Advisory Group (CAG) formerly the JCG).

- To monitor and be responsible for the allocation of funds through the Pooled Treatment Budget and other funding streams relevant to substance misuse.

The members agreed to accept the changes subject to some administrative alterations being made.

Action:

Jane to update the list of members to ensure this is a true reflection and cascade by email.

Safer York and DAAT Partnership Commissioning Advisory Group

- 7.1 Trish McGirr confirmed that the Commissioning Advisory Group would now replace the former Joint Commissioning Group, whose responsibilities have now been fully integrated into the Safer York Partnership.

The CAG is responsible for providing expert advice and support to the Safer York Partnership Board to ensure the commissioning and delivery of services reflect best practice in terms of quality and effectiveness, whilst meeting the needs of the local population ('National Drug Strategy Performance Management Framework'). The CAG **will not** directly be accountable for the oversight of budgets in relation to commissioned services.

The members agreed to accept the changes subject to some administrative alterations being made.

Action: Trish McGirr to amend relevant areas.

7.2 Proposed Business Cycle and Overview

Trish presented the meeting/business cycle for the Community Safety Partnership Board for the year, which Jane Mowat, Leigh Bell and Trish McGirr had drafted to ensure that future decisions could be made in a timely manner and tie in with any other subgroups. It was agreed that one topic per quarter would be discussed in detail, unless there were more time critical issues on the agenda for specific meetings. In any case, each of the priorities for the partnership would be scrutinised at least once per year.

8) **AOB**

- 8.1) Quarterly dates to be set up for future meetings and agreed.
- 8.2) Cllr Andrew Waller asked the members to ensure there was a system in place to audit Individual groups who report into the Safer York Partnership.
- 8.3) Steve Waddington will now represent Safer York Partnership on the Safe Guarding Board
- 8.4) Mike Ryan from York & North Yorkshire Probation Trust asked for the Draft Reducing Re-offending Plan to be added to the meeting in March (20 minutes required).

8.5) The Chair and the members thanked Trish McGirr and Leigh Bell for the hard work and time they had recently committed to progressing the development of the partnership and in particular integrating the DAAT with the Board.