

LOCAL STRATEGIC PARTNERSHIP – EXECUTIVE DELIVERY BOARD

Minutes

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| DATE | 9 December 2009 |
| VENUE | Committee Room 1, Guildhall |
| PRESENT | ExDB Members: Charlie Croft, York@Large Dave Hannan, Safer York Partnership Rachel Johns, Chair, Healthy City Board Julia Massey, Manager, Learning City York Sue Metcalfe, Chair YorOK Colin Stroud, Chair, Inclusive York Forum Cllr. Andrew Waller, Chair & York Economic Partnership David Warburton, York Environment Partnership |
| | In Attendance: Anne-Marie Edwardes, GOYH |
| | Secretariat: Nigel Burchell, Head of Strategic Partnerships Denise Simms, Senior Partnership Officer |
| APOLOGIES | Kersten England, CYC Chief Executive Janice Murray, York@Large Roger Ranson, York Economic Partnership Jacqui Warren, Sustainability Officer, Environment Partnership Lisa Winward, Safer York Partnership |

1 WELCOME AND APOLOGIES

Apologies were received from Kersten England, Janice Murray, Roger Ranson, Jacqui Warren and Lisa Winward.

2 MEETING MINUTES AND MATTERS ARISING

The minutes of the meeting held on 16 October 2009 were agreed.

Community Cohesion Strategy – At the last meeting it was agreed that Kersten England and Lisa Winward would meet to discuss funding for development of the Community Cohesion Strategy. It was confirmed that this meeting was due to take place on 21 December. CS and JM commented that many action plans were already in place across the city and it would be preferable to draw these together into an action strategy.

Action 1 – Strategic Partnership team to coordinate activities and contributions to development of social inclusion and community cohesion action plans.

3 AUDIT COMMISSION – CAA AREA ASSESSMENT FINAL JUDGEMENT

Mike Newbury, CAA Lead for York, apologised that York's Area Assessment did not include all of the changes that had been agreed prior to publication. Principally this included the comments relating to adult obesity. However, overall the Audit Commission's assessment of York had been as a good place to live. It was unfortunate that the York Press had focussed on negative aspects, but the Audit Commission's ability to control their coverage was limited and they had not been approached for any direct comment. Minster FM, Radio York and the Yorkshire Post's coverage had been much more balanced.

Mike explained that the One Place website had gone live and York's commentary emphasised that organisations within the city were joining up to deliver local priorities. York had received a green flag (for services for disabled children), which was commendable since only 60 areas out of 152 had received a green flag. There were several areas that the inspection team would want to explore further over the coming year, in particular this included sustainability.

In response to Mike's feedback, Executive Delivery Board members commented that:

- Adult obesity and binge drinking data were based on Public Health Observatory synthetic estimates taken from a survey conducted 3-5 years ago. Hospital admissions for alcohol related harm had, however, steadied off.
- The Joint Strategic Needs Assessment, which would be updated in March 2010, would be helpful in moving on the discussion around these issues.
- The Press comment regarding binge drinking in York were unrealistic. Anti social behaviour and violent crime had reduced significantly and York was now the safest city in the country.
- Data relating to drug misuse was based on numbers of people in effective treatment programmes. All partners agreed that they needed to be more joined up and learn from others, however high numbers of people in treatment programmes was not necessarily a bad thing.
- Partners should develop a collective strategy to follow on with positive news stories from the Area Assessment, in particular to convert statistics into real life case studies.
- It would help if in future the Partnership had more time to prepare their communication strategy in advance of the publication of the Area Assessments nationally.

Action 2 – RJ to provide a briefing note in response to the binge drinking comments contained in the Area Assessment.

Action 3 – Jane Mowat to compile figures relating to the reduction in crime linked to Aln8 scheme.

Action 4 – Jane Mowat to prepare a paper in response to comments in the Area Assessment relating to drug abuse.

Action 5 – A special meeting of the Executive Delivery Board would be convened at 2pm on 8 January to develop a collective communication strategy of positive news stories following on from the area assessment.

4 LAA REVIEW / REFRESH 2009/10

Partners were informed that the annual LAA review process had commenced between York and central government. This year's review would involve formally agreeing targets for those indicators deemed to be directly affected by the recession. These were:

- NI 116 – Proportion of Children in Poverty
- NI 152 – Working age people on out of work benefits
- NI 155 – Number of affordable homes delivered (gross)
- NI 166 – Average Earnings of employees in the area
- NI 171 – VAT registration rates

All other indicators had been 'locked down' with central government and could not be re-opened for negotiation. Anne-Marie Edwardes, York's Locality Manager with GOYH, reported that bilateral policy leads within her team were liaising with each of the economic indicator owners to establish a business case for change.

5 QUARTER 2 2009/10 PERFORMANCE REPORT

Partners were presented with the mid year LAA target position, which represented the half way point of the LAA agreement. In year data was only available for 18 of the 50 performance indicators, however 78% of these were on course to meet the target. It was requested that RAG ratings of target achievability by 2010/11 be updated.

In terms of progress against indicators currently forecast as red risk, Partners' comments included:

- **NI 1** – Although the results from the Place Survey were positive, it was not clear about actions being taken in this area. The challenge would be to ensure that all of the activities taking place were brought together and focussed in a way that would influence public perception. The Westfield pilot was a useful starting framework to tailor to other communities. One of the reasons why this indicator had been included in the LAA was because of the rising BME population and the need to develop a coherent strategy to deal with this. The JRF were due to publish a report about the rising BME population, which may be seen negatively by the press.
- **NI 8 & LI 5** – Performance against NI 5 (participation in sport) had dropped significantly from 24% to 19% (Based on a Mori poll of 1,000 people). A baseline had now been established for LI 5, participation in sport and active leisure through the council's talkabout survey, of 56.8%, which had given us more to work on in terms of good news. The vision, strategy and implementation structures to move these targets forward were now in place. Residents would be offered a wide ranging, multi-activity information programme about what was available for them to access. The places and spaces where activity would take place would not just involve council services. However, the programme needed wider partnership collaboration and leadership to coordinate it. This would include facilitating discussions about joining resources and capacity together and joint commissioning. The 'Just 30' campaign was due to commence in January 2010 and aimed to address barriers to being physically active, signposting and educating the public in what was meant by physical activity that would be beneficial to health. The aim was particularly to target those who were nearly doing their 5 x 30 mins physical activity per week.

- **NI 56** – The latest figures for childhood obesity were not available yet, which meant no trend in performance could be identified. Consequently the indicator was still being classed as red risk. Childhood obesity had been adopted as a scrutiny topic and this was proving useful. It would be possible to update Partners on the latest data release at the next meeting in March.
- **NI 112** – Figures had been released for the last quarter that were very promising. York did not stand out nationally in terms of its teenage pregnancy rates, however, the difficulty was in meeting the target from a low baseline.
- **NI 117** – The current profile for NEET was approximately the same as at this point last year, which was good news in the current climate and amongst the lowest rate in the country. However, it would not be possible to hit the target. Funding streams were in place and these were being targeted particularly at the hard to reach groups.
- **NI 164 and NI 165** – Recent survey data received on working age qualifications indicated that current performance was at a level that would meet the target if it stayed constant.
- **NI 186** – The latest CO2 figures released by DEFRA were very positive for York, however the data lag for this indicator was substantial.
- **NI 188** – The adapting to climate change indicator was measured using the results of a self assessment questionnaire completed by the local authority. The self assessment questionnaire should be circulated, with partner and council actions drawn out.
- **LI 4** – Two conservation area appraisals had taken place this year, however one of these had been carried forward from last year. The indicator was likely to remain red as in-house staff didn't have the capacity to undertake the appraisals. The cost of engaging consultants for most appraisals would be £5-6k, with the potential for parish councils to make a contribution to some. The city centre area appraisal would cost approximately £50k and this was being completed as part of the LDF process.

Action 6 – Partners were asked to update RAG ratings of target achievability by 31 December.

Action 7 – DW to circulate the climate change self-assessment questionnaire, highlighting council and partner actions.

6 LAA DELIVERY FUNDED PROJECTS – MONITOR 1

Partners were presented with a summary of progress made by the LAA delivery funded projects in their first six months of operation. The Just 30 campaign was due to start in January and the rest were fully up and running and good progress was being made. The Strategic Partnership Team would be checking the individual performance returns in detail to ensure progress met expectations, as agreed in the terms and conditions for the grant, before the next payment was made.

Action 8 - Partners agreed that good news stories from the LAA funded projects should be incorporated into the collective communication strategy.

7 WITHOUT WALLS PERFORMANCE MANAGEMENT FRAMEWORK

The Performance Management Framework had been circulated and comments received on it were mainly of detail and presentation. The document intended to capture and

consolidate the work carried out by partnership and provide a reference point for future performance management. Key issues for implementation were highlighted as:

1. Partner responsibility;
2. Timetable and deadlines; and,
3. Data quality.

It was suggested that, for those indicators identified as at risk of not achieving target, that improvement workshops could be piloted early in 2010. Partners comment on the performance management framework included:

- The review of progress against the strategic aims and actions under the seven themes of the SCS would contribute to this agenda;
- There was difficulty providing 6-monthly data for many of the LAA indicators and for some targets data was only presented on a sub-regional basis.

Action 9 – The Without Walls Performance Management Framework was approved and Partners agreed to support implementation of the framework.

8 AOB

Your City Communication – The council had recently re-launched Your City as a four-page tabloid full colour newspaper, which was distributed to every household in York every two months. Partners were informed that there was an opportunity to run Your City as an eight-page newspaper if there was commitment from Partners to contribute the extra costs involved and to provide text.

York and North Yorkshire Local Information Service – Nigel Batey, Performance Improvement Officer, gave Partners a demonstration of the North Yorkshire and York Data Observatory, which was in development. The new Local Information System would provide map based statistics for the public and a shared data ‘warehouse’ facility for partners. The project was being led by the North Yorkshire Strategic Partnership, following the allocation of £150k to the region by the Regional Improvement and Efficiency Partnership. The project, which had been approved by all North Yorkshire Chief Executives, Yorkshire Forward and the North Yorkshire Partnership Unit, would bring all existing Partner data sources together. The benefit of the system would be that processing and mapping of sub-regional data would be managed through the system, leaving officers time to analyse the data. The system currently contained information that could be obtained from national sources, The next phase of development would be to populate the system with local data. Partners comments on the system included:

- It would be beneficial to have all of the area’s data in one place;
- It would be helpful to be able to access Jobcentre Plus data using GIS at a local level;
- The sustainability of the system was questioned, given partners existing responsibilities to populate their own data hubs.

Action 10 – Partners gave their agreement in principle to the first stage of development of the Local Information Service (LIS) for North Yorkshire and York.

Action 11 – Partners approved use of the Without Walls logo on the York section of the LIS.

Action 12 – Nigel Batey agreed to provide a briefing on the LIS for the Chair of each delivery partnership if required.

There being no other business, the meeting ended at 3:50pm






Dates of next meetings - 2-4pm:






- 8 January 2010
- 8 Mar 2010
- 7 June 2010

Annex 1: Summary Table of Actions

| No. | Action | Lead |
|-----|--|------|
| 1 | Strategic Partnership team to coordinate activities and contributions to development of social inclusion and community cohesion action plans. | SPT |
| 2 | RJ to provide a briefing note in response to the binge drinking comments contained in the Area Assessment. | RJ |
| 3 | Jane Mowat to compile figures relating to the reduction in crime linked to AIn8 scheme. | JMo |
| 4 | Jane Mowat to prepare a paper in response to comments in the Area Assessment relating to drug abuse. | JMo |
| 5 | A special meeting of the Executive Delivery Board would be convened at 2pm on 8 January to develop a collective communication strategy of positive news stories following on from the area assessment. | All |
| 6 | Partners were asked to update RAG ratings of target achievability by 31 December. | All |
| 7 | DW to circulate the climate change self-assessment questionnaire, highlighting council and partner actions. | DW |
| 8 | Partners agreed that good news stories from the LAA funded projects should be incorporated into the collective communication strategy. | All |
| 9 | The Without Walls Performance Management Framework was approved and Partners agreed to support implementation of the framework. | All |
| 10 | Partners gave their agreement in principle to the first stage of development of the Local Information Service (LIS) for North Yorkshire and York. | All |
| 11 | Partners approved use of the Without Walls logo on the York section of the LIS. | All |
| 12 | Nigel Batey agreed to provide a briefing on the LIS for the Chair of each delivery partnership if required. | NBa |

Annex 2: Table of Meeting Papers (double click on icon to open document)

| Agenda Item | Meeting paper | Document |
|-------------|--|--|
| | Agenda |  Agenda - 9 December 2009 |
| 2 | Minutes of Meeting held on 16 October 2009 |  ExDB Minutes - 16 October 2009 |
| 3 | Audit Commission CAA – Area Assessment |  Area Assessment - 9 Nov 2009 |
| 4 | LAA Review / Refresh 2009/10 |  LAA Review and Refresh |
| 5 | Quarter 2 2009/10 Performance Report |  LAA performance report Qtr 2 09-10 |

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| Annex A | Quarter 2 2009/10 Performance Summary |  LAA Perf Report Qtr 2 09-10 |
| 6 | LAA Delivery Funded Projects Monitor 1 |  LAA Delivery Fund Projects monitor 1 |
| 7 | Without Walls Performance Management Framework |  Performance Management Framew |
| 8 | Your City Communication |  Your City Communication |
| 8 | York and North Yorkshire – Local Information System |  Local Information System |