

WITHOUT WALLS – EXECUTIVE DELIVERY BOARD

Minutes

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<b>DATE</b>	7 June 2010
<b>VENUE</b>	Marriott Room, York Explore, Library Square
<b>PRESENT</b>	<b>ExDB Members:</b> Angela Harrison, Chair, Inclusive York Forum Rachel Johns, Chair, Healthy City Board Julia Massey, Manager, Learning City York Roger Ranson, York Economic Partnership Jacqui Warren, York Environment Partnership Lisa Winward, Chair, Safer York Partnership
	<b>In Attendance:</b> Charlotte Breen, CYC Graduate Trainee Anna Knight, GOYH Peter Lowe, CYC Performance & Improvement Team
	<b>Secretariat:</b> Nigel Burchell, Interim Head of Strategy Policy & Performance Denise Simms, Senior Partnership Development Officer
<b>APOLOGIES</b>	Pete Dwyer, Chair Learning City York Kersten England, CYC Chief Executive Sue Metcalfe, Chair YorOK Cllr Andrew Waller, CYC Leader

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**1 WELCOME AND APOLOGIES**

Apologies were received from Pete Dwyer, Kersten England, Sue Metcalfe and Cllr. Waller. Roger Ranson took the Chair in Cllr. Waller's absence.

**2 MEETING MINUTES AND MATTERS ARISING**

The minutes of the meeting held on 8 March 2010 were agreed.

**Communications Sub-Group** – Partners were informed that the first meeting of the Executive Delivery Board Communication Sub-Group had taken place on 26 April. At the meeting Partners had agreed that there was a common need to communicate better together. The first Your City newspaper, which now included some Partners contributions, was a good start, but more needed to be done. It would be important to relate more human interest type stories rather than get caught up in the data. The next meeting was scheduled to take place on 21 June.

**Action 1** – The Secretariat would keep ExDB members up to date with Communication Sub-Group progress.

**Feedback from Ward Partnership Conference** – It was noted that the Ward Partnership Conference had taken place on 20 May, at which service delivery mechanisms at the neighbourhood level had been discussed in detail. The output from the workshops would be shared as soon as they were available. It was felt that they would be particularly helpful to feed in to the SCS refresh and evidence base and for theme partnership to consider as part of the review of their theme.

**Action 2** – The Secretariat would circulate the 20 May Neighbourhood Conference write-up as soon as it was available

### **3 END YEAR 2009/10 PERFORMANCE REPORT**

**Culture** – (NI 8) Adult participation in sport had showed a slight improvement in performance, however sample sizes were small and it was difficult to show conclusive trends from the data. The target was very challenging and would not be met, however a great deal of progress had been made and there were many positive developments, including the Just 30 Campaign.

(NI 57) Participation rates in at least 2 hours of PE in school had gone up to 87% and met the target of 85%. Although further improvement in future years may be limited due to curriculum constraints in certain schools. It was noted that some of the Youth Volunteering Pilots involved an element of youth coaching, which may potentially improve on the amount of PE undertaken.

**Health** – (NI 56) The rise in the number of obese children at year 6 had halted at 16.7 %, however this was below the 2009/10 target of 15.4%. It seemed from the data that obesity levels for girls were falling, but that the rate for boys was rising and this was being investigated. The next figures would be available October / November 2010.

(NI112) York's under 18 conception rate had improved, but would not hit target. There was confidence that the direction of travel could be maintained and improvements in rate reductions would be possible.

(NI120) There was cause for concern with All age all cause mortality, as the mortality rate for females had been increasing since 2005. Further work needed to be done to ascertain the causes of death, however obesity levels and dangerous drinking levels were rising, therefore there was no guarantee that life expectancy would continue to go up. The JSNA was being updated and the Healthy City Board would investigate this issue further as part of that process.

**Learning** – The LAA contained a range of indicators aimed at narrowing the gap in attainment levels and three of these were linked to the take up of free school meals. It was noted that some vulnerable young people did not take up the FSM entitlement and it was better to highlight that support was targeted more generally in areas of high deprivation. Performance against the targets was volatile since FSM cohorts were so small and NI81 was particularly challenging as it was difficult to track progress after year 11.

(NI 117) The NEET target of 3.5% had not been met, although performance comparatively was very good. There were currently around 350 NEET young people in York. The voluntary sector had offered support with this issue via Paul Murphy, however it was clear that there was little or no funding to address this issue. AK was asked to

investigate whether York could be considered for future European Social Funding as and when it becomes available.

**Inclusion** – (NI 54) Perception of parents regarding services for disabled children was consistently high level, however reduction of funding for short respite breaks could have a negative impact on perception in the future.

(NI 116) A child poverty strategy development group had been established and their deadline for production of the strategy was October. It was noted that the strategy should recognise the correlation between worklessness and child poverty.

(NI 155) It was reported that bad weather had delayed housing completions earlier in the year, which had meant the affordable housing target had been missed.

**Safety** – There had been an 18.5% reduction in all crime last year, with acquisitive crime going down by 40%. This huge decrease had been due to a blip in 2008/9 caused by two prolific offenders, however crime was still lower than 2007/8 and on course to meet target. Work would continue via the Safer York Partnership to prevent crime and educate people not to leave their valuables vulnerable to theft.

(NI 39) The target for alcohol related admissions seemed to be on target. The Safer York Partnership Altn8 and Operation Style campaigns had worked well in decreasing violence, but it was difficult to know whether hospital admissions had reduced as a result. Concern was expressed that there needed to be a better grasp on actions in relation to this indicator.

**Sustainable** - (NI 186) Performance against the CO2 emissions indicator was improving, however it was important not to be complacent. There was a two year time lag in data collection on this target and therefore our performance had in effect already been judged. The estimation of the 10% decrease for this year's target was actually last year's performance.

(NI 188) In terms of adapting to climate change York has achieved Level 1 for 2009-10. A huge amount of work would now be required in order to achieve the 2010/11 target of Level 2, including a full risk assessment of the whole partnership.

(NI 191) Waste collection and recycling rates had improved, which in part could be attributable to the recession since people tend to buy less and therefore generate less waste.

**Thriving** – (NI 152) The target number of people on out of work benefits had been amended in the recent refreshed upwards, however getting people back in to work was still of paramount importance.

Concern was expressed that in relation to the skills targets, which seemed to be on target, that this didn't correlate with what was happening on the ground in terms of people accessing funds and taking up courses.

Following the theme delivery updates AK reported that GOYH would keep Partners up to date with central government developments. It was expected that there would be announcements regarding the National Performance Framework, LAAs, Performance Reward and the Place Survey imminently. The upcoming budget and CSR11 would also highlight where cuts would be made.

**Action 3** – GOYH's AK to investigate whether European Social Funding could be sourced to address NEET needs / programmes.

**Action 4** – The contents of the performance report was noted and Partners agreed to reflect on and update RAG ratings of achievability by end July 2010.

**Action 5** – Secretariat to circulate latest data summary and the December 2009 RAG ratings of achievability.

#### **4 LAA DELIVERY FUND PROJECT UPDATE**

Partners were informed that this report was the second monitor point for the LAA Delivery Funded projects and gave a clearer idea about progress towards aims. It was noted that returns had been expected from sixteen of the projects, however, performance reporting information had not been submitted by the Salvation Army Futures scheme and this was being investigated. The Chair expressed concern regarding the current circumstances surrounding this scheme and other Board members offered to help find solutions if required. It was proposed that significant changes to the funding arrangements should be agreed by a meeting of the Chair and two other members of the WOW Executive Delivery Board.

It was reported that for all schemes the second stage of the performance management process was to conduct a thorough check on progress against milestones and financial returns. This would take place before any further funding was released to project leaders.

The summary report provided headlines from each project, including good news stories that would be followed up with communications colleagues. Comments from Partners following the update included:

- There was a need to think about the sustainability of projects, particularly if they had proved to be successful;
- It was important to build scheme sustainability into the final evaluation of the schemes;
- Cases made for extending schemes would have to be based on good performance and would require funding to be re-directed from elsewhere;
- The Leader had requested that site visits with each project be arranged prior to the next monitor in September / October;
- Additional capacity to undertake the visits was offered since it would enable the relevant Boards to understand in detail how the projects were contributing to their targets.

**Action 6** – The Secretariat would develop a proposal to conduct site visits with LAA fund project leaders in liaison with Partners.

#### **5 SCS / LAA REVIEW**

Partners were informed that a report, which planned for the next SCS and LAA refresh had been discussed at the last WOW Partnership meeting on 12 May. It was three years since the SCS was last reviewed and, consequently, the Partnership had to take account of the major issues that had emerged since the last re-write. Thought also had to be given to the next LAA or what might be introduced locally, should LAAs no longer be a statutory requirement. Delivery Partnerships would play a key role in reviewing the theme

chapters and ensuring they were up to date. It was expected that this work would take place over the summer, in order that an informed debate about gaps and future priorities could take place at the annual conference in September.

The refresh would be:

- Light touch;
- Based on current data and understanding;
- Use the existing theme chapter text as the starting point for the review.

**Action 7** – The Secretariat would circulate the requirements and associated deadlines for Partnerships of the light touch SCS review.

## 6 AOB

It was noted that there were no further dates in the diary for future Executive Delivery Board meetings and that the next two would usually take place early September and December.

**Action 8** – The Secretariat would confirm Executive Delivery Board meeting dates for September and December, taking care to avoid clashes with other delivery Partnership meetings.

There being no other business, the meeting ended at 4:00pm

### **Date of next meetings - 2-4pm:**

- 17 September 2010
- 3 December 2010

## Annex 1: Summary Table of Actions

No.	Action	Lead
1	The Secretariat would keep ExDB members up to date with Communication Sub-Group progress.	SPT
2	The Secretariat would circulate the 20 May Neighbourhood Conference write-up as soon as it was available	SPT
3	GOYH's AK to investigate whether European Social Funding could be sourced to address NEET needs / programmes.	AK
4	The contents of the performance report was noted and Partners agreed to reflect on and update RAG ratings of achievability by end July 2010.	All
5	Secretariat to circulate latest data summary and the December 2009 RAG ratings of achievability.	SPT
6	The Secretariat would develop a proposal to conduct site visits with LAA fund project leaders in liaison with Partners.	SPT
7	The Secretariat would circulate the requirements and associated deadlines for Partnerships of the light touch SCS review	SPT
8	The Secretariat would confirm Executive Delivery Board meeting dates for September and December, taking care to avoid clashes with other delivery Partnership meetings.	SPT

## Annex 2: Table of Meeting Papers (double click on icon to open document)

Agenda Item	Meeting paper	Document
	Agenda	 "Agenda - Without Walls ExDBBoard - 7 J"
2	Minutes of Meeting held on 8 March 2010	 "ExDB Minutes - 8 March 2010.doc"
3	End Year 2009/10 Performance Report	 "Ag-item 3 - LAA performance report E"
4	LAA Delivery Fund project update	 "Ag item 4 LAA Delivery Funded Proj"
5	SCS / LAA Review	 "Ag item 5 SCS Review 2010.doc"